

Ryefield Primary School

Ryefield Avenue
Uxbridge
UB109DE
Telephone 01895 238328
Absence line: 01895 258791
Fax: 01895 236343
Email: ryefield.enquiries@hgfl.org.uk
www.ryefield.hillingdon.sch.uk



Striving for Excellence

Headteacher Nicola Forster
Business Managers
Jacqueline Whall and Madeleine Spring

16 April 2015

Dear Parent / Carer



New school online payment system – sQuid

As you will have read in the school newsletter, the school is introducing a new online payment system called sQuid. The system will be going 'live' on the 27th April 2015 but is now ready for parents to create their accounts and start pre-ordering meals.

The biggest benefit of this system will be that children will no longer have cash on them in school and parents will not have to search for cash to give their child. All payments will be made online and credit the pupils accounts immediately. Parents will be able to pay for children's school meals, pre-order their school meals, and pay for school trips and visits* (*coming soon) online.

All pupils will have their own individual accounts; parents will need to set these up as soon as they receive their activation code and set-up guide which accompanies this letter. Once the accounts are activated parents will need to start pre-ordering their children's meals and topping up accounts. The first meal that can be pre-ordered will be for the 27th April 2015. Be aware that the latest meals can be pre-ordered is by midnight the day before.

If your child is entitled to Free School Meals or Infant Free School Meals (Reception, Year 1 and Year 2), you will still need to activate your account and pre-order your meals but you won't be charged.

Remember that from the 27th April pupils will no longer be able to pay for their SCHOOL MEALS in cash or cheque on the day.

To help parents with this change, the school will be installing a computer in the front reception for parents to logon to their accounts, pre-order meals and make payments. The office staff will also be able to offer parents assistance with this. We have also arranged for representatives from sQuid to be in the school on Monday 27th April to help parents and answer any questions. Parents can also email the school any questions that they may have to ryefield.enquiries@hgfl.org.uk.

Yours sincerely

Mrs J Whall
School Business Manager

